

# **SECTION OF EDUCATION QUALITY PROVISION AND EVALUATION**

In October 2012, the section of Education Quality Provision and Evaluation was formed, the director of which became AlexanMargaryan.

The factors of the section of Education Quality Provision and Evaluation are:

- Organization of inner audit, summarizing and analysis of results, organization of their discussions, formation of reports within the educational sub-departments,
- Organization and management of subject materials for the educational programs,
- Improvement of the competence about the methods and issues of the quality of students and teaching staff,
- Formation and development of the inner culture of quality retention,
- Formation and retention of the quality of lectures, seminars, laboratory classes,
- Organization of the process of improving the professional qualities of the teaching staff,
- Development of the inner factors towards the improvement of the quality of the faculty activities,
- Promotion of the students' and other interested people's participation in the process of evaluation of the education programs and other inside and outside activities, organization of the analysis of the results received,
- Organization of the realization of innovative educational technologies and modern teaching methods,
- Monitoring of education management system involvement together with the committee of "Education quality management,"
- Review of the results of the work of the admission examination committee, its analysis and suggestions based on those results,
- Preparation of the required documents for the accreditation of the current professions and their presenting to RA Ministry of Education and Science,
- Systemic organization of discussions for refreshment of teaching materials and methods,
- Publication of methodological guidelines about quality retention,

- Provision of transparency in the work of educational sub-departments,
- Control of the educational and discipline work in the faculties, and chairs,
- Control over carrying out individual plans, everyday and hourly control over proper classes as registered on the curriculum, revelation of the reasons for missing classes, covering the missed classes,
- Control over the fulfillment of all the guidelines and demands in the faculties, chairs and other sub-sections,
- Control over holding the mid-term and final examinations,
- Organization of various events for the retention of the inner regulations of the department,
- Organization of inquiries about the quality and effectiveness of teaching,
- Review of students' essential knowledge,
- Formation of electronic system for the retention of students' results, consultations on its usage, and control over the system work,
- Management of the official web page of YSU Ijevan Department,
- Consultation on the system of counting the absences of the students.

### **The Staff of Education Quality Provision and Evaluation**

AleksanShamilMargaryan	Section director
Yura Israel Beknazaryan	Section head specialist
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